



AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, September 9, 2020
12:00 p.m.
Zoom Meeting

Pilar Pangelinan
President
Maripaz N. Perez, CGFM, CGAP, CICA, CIA, CFE
President-Elect
Debbie Ngata,
Immediate Past-President
Fierce Catoc, CPA
Treasurer
Llewelyn Tertaje, CGFM, CGAP, CFE
Treasurer-Elect
Pam Aguigui, CM
Secretary

Present for the zoom meeting were:

Pilar Pangelinan Maripaz Perez Debbie Ngata Lorbea Palaming
Llewelyn Terlaje Yukari Hechanova Ranel Ranoa Vanessa Valencia
Amacris Legaspi Pamela Aguigui Taling Taitano Doreen Crisostomo
Ranel Ranoa

- 1. Meeting called to order at 12:01 p.m. by President Pilar Pangelinan.
2. Approval of Minutes – June and July CEC minutes. Motioned by Doreen and Debbie to approve the minutes subject to corrections. Passed. Poll has 8 ayes out of 12
3. Treasurer’s Report for July emailed to CEC by Fierce. Motioned by Doreen and Debbie to approve the treasurer’s report subject to corrections passed. Passed, poll has 10 ayes out of 12
4. President’s Report –

A. Old Business

1. Budget and Finance Deliverables Update from Fierce via email

- July 2020 FS – completed and shared w/ CEC
• August 2020 FS – no bank statement received yet (to check/prepare prior to September membership meeting)
• Signatory change – Signed July CEC minutes received today (9/9/2020); to check with Bank of Guam this/next week
• Form 990-N – drafted by Shannon; to be filed online
• PY2020 Review/Audit – no auditor or reviewer assigned yet

2. LEAD Report

[Handwritten signature]

Attending LEAD were Pilar and Llewelyn. Good conference, learned alot. Questions from Communications Committee on website. National prefers us to migrate to their platform and provided POC for this. Their system can also be used for archiving our records. Another item brought up was the use of the conference software program to make preparing CEU certificates a little easier, this can be purchased by chapters for a yearly cost of \$250. The system National uses is conference IO.

B. New Business

50th Goals... shared in Strategic Plan, committees will include in their updates

5. Committee Reports:

A. Accountability/Program – Doreen reported that Sept meeting will have RG on GASB Updates. When would we like to reschedule Claudia Acfalle? Also reminded everyone on end of month deadline for CCR items.

B. Education: Pilar reported for Rodalyn. GPDC planning committee met on Sept 5. Decided virtual conference May 24-28. Save the date info to be placed on social media and website.

C. CGFM and Certification – Paz –on her way to sharing 50 CPE opportunities with CGFM. Needs to do 50 outreaches to students. Revised SOPs for certification candidates will be sent to CEC for review.

D. Membership – Amy goal of 50 new members this year. Recently worked on renewing suspended members, per National request. Had problem with GDOE mailing check (5 renewals) and lost -Pilar sent email to Justin to ask for stop payment and reissuance.

E. Young Professionals – no representative. Pilar shared that the Association of Junior Accountants now has an officer team

F. Community Service – Vanessa reported and wanted to make an amendment to SOP to allow volunteering to allow for in kind donations, due to the pandemic. Yuka said she would make notation of change.

G. Budget and Finance-presented earlier.

H. Communications, Newsletter and Website – Debbie – August Newsletter need member features



I. Scholarships – Bea application process has begun submitted to UOG & GCC deadline to apply if September 18. Hope to award winners at October meeting.

J. Bylaws- Llewelyn and Yuka– Bylaw submitted, will work on getting SOPs updated before end of year.

K. Awards – Justin not present

- L. Research and Standards: Ranel –preparing for Sept meeting will provide updates from GASB, RG will be presenting.
- M. 50th Anniversary: Taling will let us know about groups seeking donations. Vince said he is preparing packets for judges for John Phillips award, plan to announce at September meeting.
- N. Next CEC meeting: October 14, 2020.
- O. Next Membership Meeting: Wednesday, September 23, 2020.
- P. Adjourn Meeting: Pam moved to adjourn the meeting. Doreen second. Meeting was adjourned at 12:59 p.m.