



**AGA Guam Chapter  
Chapter Executive Committee  
Meeting Minutes  
Wednesday, December 9, 2020  
12:00 p.m. Zoom Meeting  
Rev#1 (1-6-21)  
(subject to corrections)**

**Pilar Pangelinan**  
President  
**Maripaz N. Perez, CGFM, CGAP, CICA, CIA, CFE**  
President-Elect  
**Debbie Ngata,**  
Immediate Past-President  
**Fierce Catoc, CPA**  
Treasurer  
**Llewelyn Terlejo, CGFM, CGAP, CFE**  
Treasurer-Elect  
**Pam Aguigui, CM**  
Secretary

Present for the zoom meeting were:

Pilar Pangelinan	Maripaz Perez	Fierce Catoc	Doreen Crisostomo
Margie Francisco	Pamela Aguigui	Doreen Crisostomo	Taling Taitano
Clariza Roque	Yukari Hechanova	Justin Castro	Debbie Ngata
Ranel Ranoa	Amy Legaspi	Lorbea Palaming	

I. Call Meeting to Order:

Meeting called to order at 12:02 p.m. by President Pilar Pangelinan.

II. Approval of Minutes:

Recommended summarization of discussion items. Approval of minutes deferred.

III. Treasurer's Report/Budget and Finance Committee Report:

• November 2020 FS – deferred until next meeting – show bank charges separate from donation amount. Pay pal fee of \$15.75 or 3.5% of total donation. Invoices for plaques received and paid in November.

• FY2020 Form 990-N filed [sent to Riza for website upload]

• Approval to transfer \$20,000 from BOG to Coast 360 under TCD; to transfer Coast 360 cash to same TCD account. Motion by Doreen and second by Riza. Motion approved 12 out of 15.

• Fierce request approval to publish annual financial statements from FY2018 to FY2020 to the newspaper. If approval not required, Fierce will get lowest quote and publish in newspaper.

• Budget tracker shown by each committee to check if there are changes (increases or decreases) expected cost and provide updates to Fierce.

Fierce: Uploaded in Google docs are check vouchers, bank statements, invoices etc. If access needed, contact Riza or Debbie.

Only Jericho confirmed to audit AGA Guam.

IV. President's Report

  
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AGA Guam Chapter Executive Committee – Secretary

A. Old Business

A.1. ACE items- Submitted update on 11/30/20 by Pilar. Committee chairs – write down key items regarding ACE goals (status) like membership, surveys etc. due February 28, 2021. Provide updates by Feb CEC meeting.

A.2. Audit Form 990/Bank – to be posted on website

A.3 Website (delink and remove CEC email) – Riza having difficulty logging in – needs to contact National web master. Pilar to contact National to delink CEC site. Need to include in ACE items in National website - Riza

A.4 National Plans (free CPEs)

Courses: Increase your Confidence 12/16/20 1pm  
Enhance your Career 1/7/21 3pm  
Chapter Leaders Renewal Webinar 1/7/21

B. New Business:

B.1 CEC reviewed required state filings: Pilar: Is publication only deliverable missing with the government to be in good standing as non-profit? Per Yuka, 3 reports required: annual report which lists officers and contacts, tax filing and tax exempt. Doreen- already informed National that AGA Guam Chapter not IRS tax filer – only local filing. Only show the 990 EZ filing as evidence.

V. Committee Reports

C.1 Program and Accountability: Doreen: CCR awards in December meeting. December 2020 guest speaker Lt. Governor Joshua Tenorio – “Recycling”  
January 2021 Keith Elliott from E&Y 1 CPE  
February 2021 Edmund Brobesong 1 CPE  
March 2021 – CGFM (leaving slot for Paz)  
April 2021- need available slot for speakers.

C.2 Education: Pilar: National survey results for GPDC – less than 20 survey submission. GPDC meeting scheduled on 12/12/20 if any one interested in joining. Doreen- Changes to CPE requirements starting December 2020 on what qualifies as CPE.

C.3 CGFM and Certification – Paz thanked Jericho, Rodalyn, Jason and Taling for participation and presentors in JoJo Class – “Value of Certification”. CPE certificates to be given out.

SOP Signatures completed and will be provided to Debbie to include in newsletter. Next month, future CGFM zoom meeting planned. Paz to work with Doreen on plans for CGFM month activities. Taling: GASB CPE on government on December 10 and 15 available. Points for Notifying available training for CGFM – Paz to send out email.

  
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C.4 Communications, Newsletter and Website – Clariza – to post FY2018 to FY2020 financials and free trainings on website. CEC and GM minutes and financial reports updated. Newsletter: Debbie: If CEC would like to give short message on why you volunteer? Articles for newsletter: CGFM SOP, CPE and GASB changes and leadership training. Yuka to check nomination committee timeline for nomination.

C.5 Membership – Amy - per Jojo thanked all those participated in the conference (Young Professionals, CGFM, Communications Team, Membership) – about 80 attendees with great speakers for 3 CPEs. Membership Status: 20 new members – (1 new student member). Action Item: Send out memo January 2021 to agencies for member recruitment

C.6 Young Professionals – No representative. Pilar asked Rachel for activities for December meeting.

C.7 Community Service – Margie thanked donation drive donors for Guma San Jose and for the scholarship. Margie will prepare donation letters. Community Service committee completed all three tiers under ACE goals.

C.8 Budget and Finance- see Treasurer's Report

C.9 Scholarships – Lorbea – waiting for UOG to confirm check delivered. Pam reminded to send out Spring scholarship form.


C.10 Bylaws- Yuka – no updates

C.11 Awards – Justin – no nomination yet for Excellence in Government Leadership, Distinguished Local Government Leadership Award and Private section Finance Excellence. Deadline December 15, 2020. Email nominees to Justin. Anyone interested in Leadership Committee for National – check Pilar.

C.12 Research and Standards: Renal – nothing to add at this time.

C.13 50<sup>th</sup> Anniversary: Texted from Vince – pushed the Who's Who in Government Accountability to January 2021 to coincide with new elected officials.

- VI. Other Matters – Please review strategic plan on goals with “50” theme. Taling emailed - Graduate school offering free 3 CPEs December 14 and 15 (ethics class). Riza to post available graduate school courses in December on website.
- VII. Next meeting:  
a. CEC meeting: January 13, 2021.  
b. General Membership Meeting: December 23, 2020. CCR plaques will be presented.
- VIII. Adjourn Meeting: Doreen moved to adjourn the meeting. Riza second. Meeting was adjourned at 12:52 p.m.

  
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