



**Association of Government Accountants  
Guam Chapter  
Chapter Executive Committee  
Meeting Minutes**

Wednesday, April 13, 2022  
Virtual Meeting via Zoom

**Maripaz Perez, CGFM, CGAP,  
CICA, CIA, CFE**  
President  
**Josephine Villanueva, CPA, CGFM**  
President-Elect  
**Pilar Pangelinan**  
Immediate Past President  
**Llewelyn Terlaje, CGFM, CGAP,  
CFE**  
Treasurer  
**Justin Castro, CFE**  
Treasurer-Elect  
**Joy Bulatao, CGFM**  
Secretary

Present for the meeting were:

Clariza Roque	Joy Bulatao	Maripaz Perez
Debbie Ngata	Justin Castro	Pamela Aguigui
Doreen Crisostomo-Muña	Lorbea Kim	Pilar Pangelinan
Jose Guevara	Margie Castro	Taling Taitano
Josephine Villanueva		

1. Call to Order
  - a. Meeting was called to order at 12:04 p.m. and was presided by Maripaz Perez.
  
2. Approval of Minutes
  - a. A motion to approve the Mar. 2022 Chapter Executive Committee (CEC) meeting minutes, subject to corrections, was made by Taling Taitano. Doreen Crisostomo-Muña seconded the motion.
  
3. Treasurer’s Report – Tabled
  
4. President’s Report
  - a. Maripaz stated that a group was working on the Membership Satisfaction Survey together. It was decided that the Chapter will focus on satisfaction survey instead of asking the same set of questions for the last two years, regarding membership satisfaction, Certified Government Financial Manager (CGFM), training/Continuing Professional Education (CPE) units. Maripaz is hopeful to receive more feedback with a single focus and less questions.
  - b. The survey will be launched sometime next week. Maripaz asked the CEC for ideas on the deadline. Josephine Villanueva suggested one week with a follow-up. Taling stated that generally, if people do not respond within two days, they will not respond; and if people are given too much time, they may forget to respond. She agreed with Josie’s suggestion.
  - c. Maripaz confirmed with Taling that the Chapter has until May 2022 to conduct the survey, the month of the Achievements in Chapter Excellence (ACE) reporting.
  
5. Committee Reports
  - a. Accountability (Citizen Centric Report or CCR) by Doreen
    - i. Doreen reported that audit reports began to be released. She emailed reminders this morning to 15 agencies (e.g., Guam Visitor’s Bureau, Guam

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- Power Authority, and Guam Waterworks Authority) to submit their Citizen Centric Report (CCR). Maripaz thanked Doreen for the email and attachment.
- ii. iLearn Academy Charter School, Guam Preservation Trust, and Science is Fun and Awesome Charter School (SIFA) issued their CCRs. Doreen emailed SIFA to remind them to submit their CCR to the Guam Legislature.
- b. Awards (ACE) by Taling
- i. Awards Nominations
    1. Taling reminded that the AGA National 2022 Professional Development Training (PDT) awards are due in a couple of days.
    2. The Chapter submitted applications for the Emerging Leader award to Miguel Bordallo and Educator award to Doreen. Taling congratulated Doreen for the nomination.
    3. Taling is pending a response from Daphne Shimizu for Achievement of the Year award and from Public Auditor Benjamin Cruz for one of the awards. Taling was hoping that Royelle Carter could help her follow-up with Mr. Cruz. The Committee is also seeking nominations for the Volunteer of the Year.
  - ii. ACE Pulse Check: Due May 31, 2022 (March – May)
    1. Taling reported contacting Committees to meet the ACE deadline. The survey is one of the items that needs to be completed prior to the deadline. Taling thanked everyone for pitching together.
    2. Taling reported contacting Committees to complete the annual report, shortly after the year ending. She suggested for Josie to review the ACE benchmarks as part of Josie’s strategic plan.
- c. By-Laws – Tabled
- d. Certification/CGFM
- i. Maripaz shared that Dr. Zenaida Asuncion has asked the Committee to present the CGFM certification in Zeny’s class last Saturday. Maripaz will send the presentation pictures to the CEC and to the Communications Committee. Odeth Ignacio was the lead presenter as she is a Young Professional and has recently passed the CGFM exam. Zeny will be contacting the Chapter about a mentoring program.
  - ii. Josie is trying to contact Government of Guam (GovGuam) agencies (e.g., Judiciary of Guam, Port Authority of Guam, University of Guam, Department of Revenue and Taxation, and Guam Department of Education) to market the CGFM certification and scholarships.
- e. Communications Newsletter by Debbie
- i. Debbie asked the CEC to email her updates for the newsletter. She will include in the upcoming newsletter that the name format in the conference.io will be the same on the CPE certificate. She will contact Maripaz on the presentation of the new officers and nomination results.
- f. Communications Website by Clariza Roque

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- i. Clariza confirmed with Maripaz that the Apr. 2022 General Membership offered 1-CPE. Clariza will email the membership tomorrow and post the announcement on social media.
  - g. Community Service
    - i. Josie reported that the Committee was happy to receive a truckload of donations from the Guam Power Authority and Guam Waterworks Authority for the Sanctuary Donation Drive.
    - ii. Margie Castro reported continuing solo community service and asked Clariza to include it in the announcement. Clariza replied that it was included in Sunday's email blast and will include it in tomorrow's social media posting.
    - iii. Margie will provide Jojo Guevara the list of members that provided community service and/or donations.
  - h. Education by Josie
    - i. Josie asked the CEC to join the Committee in a working session this Saturday, 7:30 AM at King's. Session topics include preparation for the GPDC face-to-face or hybrid training. Danica Batac is a key player for the planning. It is time to start identifying the 2022 Guam Professional Development Conference (GPDC) Committee members.
    - ii. Maripaz confirmed with Josie that the GPDC will be held in Oct. 2022 to not conflict with the GovGuam budget season and to have time for planning.
  - i. Membership and Nominations
    - i. Maripaz shared that the 2022 PDT will be in Anaheim, California and the Chapter's budget for the raffle was \$8,000. The attendees are usually the President-Elect, to represent the Chapter, and a raffle winner.
    - ii. Maripaz asked the CEC whether to select two raffle winners instead of one, considering that the average training cost is approximately \$4,000. Pamela Aguigui stated that airfare is high due to peak summertime travel.
      1. Doreen stated that the PDT registration is open, and the President-Elect usually reserves the hotel under their name and then transfers it to the raffle winner. This practice is to ensure the attendees' lodging because the conference hotel becomes quickly filled. Josie replied that she will reserve for two more.
      2. Josie stated that PDT will absorb a lot of the cost and hopes that funds could be raised from the 5K run to send additional attendees. Maripaz replied that while it would be nice to send three people, the Chapter did not hold any fundraisers this year and did not collect as much revenue from the 2021 GPDC. Maripaz suggested to avail of National's scholarships, discounts, or subsidies. Doreen added that National usually gives lodging to each Chapter. Maripaz will email National to ask for details and confirmed with Doreen that the registration fee is non-transferrable.

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- iii. Jojo reported based on attendance, if the cutoff is May 2022, 11 are eligible for the Program Year (PY) 2021-2022 raffle.

Debbie Ngata	Yukari Hechanova	Justin Castro
Maripaz Perez	Marc Tanag	Lorbea Kim
Llewelyn Terlaje	Odeth Ignacio	Pamela Aguigui
Clariza Roque	Joy Bulatao	

For PY 2020-2021, seven are eligible based on attendance.

Debbie Ngata	Margie Castro	Doreen Crisostomo-Muña
Justin Castro	Pilar Pangelinan	Llewelyn Terlaje
Lorbea Kim		

Jojo stated that the list is as of Jan. 2022. He would verify if the Committee received the Feb. and Mar. 2022 attendees' lists from Pilar Pangelinan.

- iv. Maripaz recalled that an email will be sent before the Apr. 2022 General Membership meeting. The email will be sent to those who already qualified or may qualify if they attended the May meeting.
- v. Maripaz reminded that if a member qualified for PY 2020-2021 and PY 2021-2022, their name will be in twice and doubles their chances of winning.
- vi. Jojo reported that per National, the final count of membership will be as of May 31, 2022. The Chapter has until then to meet its recruitment goals.
- j. Programs & Technical
- Pamela Aguigui reported that the Committee was trying to secure a guest speaker from the Office of the Attorney General for May 2022. Pamela stated that the topic will be on consumer protection and asked the CEC to email her for changes to the topic (e.g., crime rate or increase in fraudulent activities). Maripaz confirmed receiving suggestions, but those topics will be the options if the guest speaker does not have a certain topic in mind.
  - Maripaz stated that, for the Apr. 2022 meeting, Dr. Claret Ruane will be presenting on an update of the Guam Corruption Perception report.
- k. Research/Standards – Tabled
- l. Scholarship by Lorbea Kim – No updates
- m. Young Professionals by Maripaz
- Maripaz shared that the Committee are planning their annual mixer for the Association of Junior Accountants and Junior Accountants Society. The Chapter contacted Jason Katigbak to request a co-sponsorship with the Guam Society of Certified Public Accountants (GSCPA). Taling replied that the GSCPA has discussed the event and were pending details. Maripaz stated that Rachel Cubacub will contact the group, and the event will be in May 2022.

## 6. Other Matters

- a. Winners count for the PDT raffle
  - i. Maripaz reiterated that Josie and Pilar will be lobbying for the Chapter to obtain National's assistance in defraying costs.
- b. Hybrid May 25, 2022 General Membership Meeting
  - i. Josie stated that the National will be providing a tablecloth that has the AGA's rebranded logo. National is pushing for face-to-face networking.
  - ii. Josie reported obtaining three quotes from Westin at \$39.60, Tony Roma's at \$27.50 (ala-carte with tax), and Outback at \$28 (includes audio-visual system).
    1. Maripaz replied that Tony Roma's asked for a minimum of 40 pax and, if not met, the Chapter will have to pay the minimum regardless. Josie will negotiate with the restaurant, but the food needs to be pre-ordered. Josie added that Westin also asked for a minimum.
    2. Josie was inclined to Outback for having the most convenient access and parking area. Tony Roma's is a huge function hall, but she has not seen the audio-visual set-up. Taling stated she liked the Outback and suggested to do a dry run (or test the set-up) before the meeting.
  - iii. Maripaz stated that based on last month's attendees and 70% that responded to last month's poll, we are expecting about 30 people. There may be a penalty if the Chapter does not meet the minimum pax. Josie replied that she will ask that question and will share the response to the CEC.
    1. Josie stated that the members will have to reserve, like with GSCPA, and the Chapter is unable to subsidize until it could collect more revenues. Circulating the information ahead of time and getting the members' buy-in may help.
  - iv. Josie stated offering members to pay via PayPal and charging the non-members for CPEs.
    1. Doreen suggested for Maripaz to inform those that do PayPal, to transfer the payment through friends and family to prevent additional charges. The Chapter is not collecting for services.
    2. Maripaz asked if the attendees will have to pay at cost. Josie replied that the Chapter could charge \$30, with \$2 going to the Chapter and \$28 for Outback.
    3. Maripaz replied that the Education Committee will need to review the attendees' lists before emailing the CPE certificates.
  - v. Maripaz stated that the planning also considers those who are unable to attend but could watch the live stream. Josie added that they were trying to figure out how the camera will be positioned.
  - vi. Taling asked if the guest speaker was willing to present face-to-face. Pamela replied that she will ask the speaker and to go with the alternative if the

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speaker was not comfortable. Pamela said she will find out by next week but will try to push for an immediate response. Pamela will email Josie the speaker's response.

- vii. Maripaz stated that planning for this hybrid meeting will continue during this Saturday's meeting at 7:30 AM in King's Restaurant, Tamuning.

## 7. Next Meetings

- a. The General Membership Meeting will be held virtually on Apr. 27, 2022.
  - i. Maripaz stated that since the next meeting had few agenda items, Dr. Ruane could present as early as 11:45 AM. Maripaz asked Pilar to ensure that Dr. Ruane is ready to present at that time.
- b. The CEC Meeting will be held on May 11, 2022.
  - i. Maripaz asked if a poll could be conducted on whether to hold the next CEC meeting virtually or face-to-face. Josie replied that today's meeting only has 14 attendees. Maripaz will instead email the polling by the end of the week.

## 8. Adjournment

- a. Meeting was moved to be adjourned at 12:49 p.m. by Taling. Doreen seconded the motion.