



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, August 10, 2016
Figaro Coffee Guam**

Yuka Hechanova, CPA, CIA, CGFM,
CGAP, CGMA
President
Clariza Mae Roque
President-Elect
Artemio "Ricky" Hernandez, CGFM
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Floregine Dela Cruz
Secretary

Present for the meeting were:

Clariza Roque	Pamela Aguigui
Jojo Guevara	Frances Danieli
Von Alcoran	Ricky Hernandez
Rodalyn Gerardo	Jason Katigbak
Josephine Villanueva	Floregine Dela Cruz

1. Meeting called to order at 12:14pm by President-Elect Clariza.
2. Approval of Minutes. Tabled.
3. Treasurer's Report.
 - a. Financials for May 2016 to July 2016 were provided. Josie clarified the inquiries made about accounts receivables, cash in bank and Coast360 accounts and revenues from 5K and donations. She will finalize the revenues and expenses from 5K. She also noted that there are some transactions that were recorded in July. Josie will fix it, which will be approved next meeting.
 - b. The deadline for annual report is on August 15 and newspaper publishing is on August 19.
4. President's Report. Refer to Committee Reports. Deadline for committee budget was today.
5. Committee Reports:
 - a. Program.
 - i. Guest speaker for the August 2016 General Membership (GM) Meeting will be Mark Calvo who will discuss the Guam capital improvements projects.
 - ii. Hyatt prices increased to \$25. Floregine and Josie will look for other venues until Wednesday. Jason and Rodalyn suggested that if we cannot find another venue, we can still have the August GM meeting in Hyatt.
 - b. Education
 - i. Rodalyn presented and discussed the 2016 Guam Professional Development Conference (GPDC) budget. Please refer to the attachments. She also noted that Alicia Limtiaco, Billy Morehead and Doug Glenn will be speaking in the GPDC. We are still trying to secure other speakers such as Judge Gatewood, Doris Flores-Brooks, and AG Elizabeth Anderson. AGA Guam Chapter will cover all the expenses for Billy Morehead. AGA National asked for assistance and AGA Guam Chapter is willing to pay for \$500 only.
 - ii. The GPDC Scholarships will be for 7 Guam Chapter members, 1 for Hawaii Chapter, 1 for Saipan Chapter, 1 for Japan Chapter, 2 for the chair and co-chair. Rodalyn included the scholarships for the chair and co-chair to ensure that they will be able to attend and assist in the conference.

- iii. Rodalyn moved to approve the budget for the GPDC 2016. Pamela seconds. All were in favor. Motion passed.
- c. CGFM
 - i. Jojo submitted a budget. There will be a study group during the GPDC. Clariza and Jojo suggested contacting AGA National for any CGFM examinations issues. Bank of Guam confirmed their sponsorship. We are waiting for the confirmation of other companies.
- d. Membership
 - i. Jason mentioned that Debbie submitted the budget and member anniversaries to Yuka.
- e. Accountability. Memos about the CCR deadline are to be sent out to the agencies.
- f. Community Service
 - i. The 15th Annual AGA 5K held last June 25 was a success, which sold about 500 bibs sold because there was no competition with other 5Ks and it was held in Hornet. Frances noted that Shell Hagatna was sold-out and suggested that Shell should advertise more about the 5K.
 - ii. International Coastal Cleanup (ICC) on September 17, 2016. Frances discussed the three ways to participate in ICC, which are as a host, volunteer, or sponsor. In the past, AGA has been a volunteer. She suggested to be a host for Matapang Beach. As a host, AGA will give out the t-shirts and waiver forms to the volunteers. Frances will get more information about the logistics of becoming a host.
- g. Scholarship
 - i. Pam will have minor revisions of the applications. She also plans to send it out earlier.
- h. Newsletter & Website. Ricky will update website. Ricky suggested sending him any announcement by Wednesday, which will be emailed to members on Thursday.
- i. Awards. To call out for the John Phillips Award and re-announce GPDC Raffle.

6. **Next Meeting:** TBA

7. Meeting adjourned at 1:05pm.

Minutes prepared by: /s/ Floregine Dela Cruz
AGA – Guam Chapter Secretary