



AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, March 10, 2021
12:00 p.m. Zoom Meeting
Revision 1

Pilar Pangelinan
President
Maripaz N. Perez, CGFM, CGAP, CICA, CIA, CFE
President-Elect
Debbie Ngata,
Immediate Past-President
Fierce Catoc, CPA
Treasurer
Llewelyn Terlaje, CGFM, CGAP, CFE
Treasurer-Elect
Pam Aguigui, CM
Secretary

Present for the zoom meeting were:

Pilar Pangelinan Maripaz Perez Doreen Crisostomo Rodalyn Gerardo Debbie Ngata
Llewelyn Terlaje Margie Francisco Lorbea Palaming Pam Aguigui Justin Castro
Clariza Roque Vanessa Valencia Zeny Asuncion Amy Legaspi Fierce Catoc
Yuka Hechanova Rachel Cubacub Rizalito Paglingayen Taling Taitano

- I. Call Meeting to Order: Meeting called to order at 12:01 p.m. by President Pilar Pangelinan.
II. Treasurer's Report/Budget and Finance Committee Report: Fierce: Last deposit made January 2021 and no email or deposit from National. February FS 2021 - Motion by Doreen and Second by Riza (approved).
III. Approval of Minutes: February 17, 2021 CEC Minutes -motion by Doreen and second by Paz (subject to corrections). Minutes approved. Note: January CEC and GM minutes approved already.
IV. Guest Presenter: Zeny Asuncion

To solicit financial support from AGA Guam Chapter with 4th Annual High School Essay Competition. Topic: "Persevering Through the Pandemic: How My Generation is coping with COVID-19 Challenges in My Pursuit for Higher Education. Started thru AGA Guam Chapter 3 years ago with Past Presidents Vince and Ricky Hernandez.

Sponsored by Rotary eclub of Pago Bay Guam in Partnership with Guam Department of Education. Due to downturn of the economic, this effort is to assist in higher education for 2021 school year. Amount award \$1900 with breakdown of prizes as follows: \$1,000, 2nd Place: \$600 and 3rd place: \$300. Already \$1k raised, GSCPA will match AGA Guam chapter for balance needed of \$900.

Doreen motion and Rodalyn second to approved \$450.00 from AGA Guam Chapter Budgets as follows: \$300 Young Professionals (Rachel), \$100 President Budget (Pilar) and \$ 50 Education (Rodalyn) with condition that criteria states open for graduating seniors. Motion approved and will be included as part of community services since 6 out of 8 judges are AGA members (email Vanessa or Margie).

- V. President's Report
A. Old Business
A.1. ACE items- Thank those who provided updates to Taling. Next ACE update due in May 31, 2021 (covers March-May 2021).
A.2. Audit/Bank TCD /Advertisement- Fierce: Audit completed by Jericho and will be submitted to National this week. Last statement of Financial Position was 2016, 2017 thru 2020 published March 2021 Guam Post newspaper. Publication cost of \$180.00 to be posted in March FS.

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Yuka to check AGA non-profit certificate and provide to Fierce. Certificate requested by Bank of Guam (BOG) and Coast 360. Once certificate provided, moving forward, BOG will eliminate the \$3.00 monthly fee. Pending signature from Pam for TCD at Coast 360. Reminder: 45 days after year end, the FS has to be published in newspaper.

A.3 Website (delink) and remove CEC email- Clariza: concurrently updating both websites (National and AGA Guam). Contact Clariza to post updates on website (i.e. photos, community service, CGFM etc.) <https://www.agacgfm.org/Chapters/Guam-Chapter/Home.aspx>. Active membership list updated, Riza to check those with no email provided or if no longer at present employer.

A.4 Officers Nomination: Encourage fellow members to run. Zeny was able to provide 2 nominations to be shared with nomination committee.

B. New Business:

B.1 NCC report from quarterly meeting – Tabled per Yuka. (update at next CEC).

B.2 Policies & Procedures for Approval includes nomination and elections- Motion by Maripaz and second by Taling. Yuka to update policy to include verbiage: "To be reviewed beginning at every program year and update as needed". Motion passed.

B.3 Membership Survey (suggested changes, use Survey Monkey)- Motion by Pam and second by Taling have National send out a survey. Motion passed.

VI. Committee Reports

C.1 Program and Accountability: Doreen: Accountability activities done.

UPCOMING SPEAKERS:

March 24, 2021 – Vince Camacho (Bullying on the Workplace) – need slides prior to meeting
April – Pam to check HRO for speaker
May – GPDC Conference
June – Swearing in new officers

C.2 Education: Rodalyn: GPDC planning meeting every 2 weeks. Meeting this Saturday, March 13, 2021 to discuss with potential technical support team. Next planning committee on March 20 at 2pm.

C.3 CGFM and Certification – Paz: Thanked those who participated in Governor's proclamation (virtual) and Legislative Presentation on February 25, 2021. Recognition letters sent to directors on CGFM employees. Instagram and Facebook showcasing CGFM and future CGFM's.

February 27, 2021 Coffee Klatch virtual meeting held

March 2, 2021, UOG JAS presentation on membership, AGA benefits and CGFM

March 17, 2021 GCC AJA presentation by Llewelyn and Vanessa on budgeting

March 24, 2021 Presentation by Mr. Camacho during AGA General Membership meeting, 50 minute 1 CPE on "How to Prevent Bullying in the Workplace) bullying (Thanks to Taling for her assistance).

Announcement → During the month of March, Application now is \$21.00 versus \$70

C.4 Communications, Newsletter and Website –Newsletter: Debbie to include 2-member highlights and CGFM activities (from Paz's email).


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C.5 Membership – Amy: presentation to JAS on March 2, 2021. Able to recruit 1 new members. Out of 26, 10 new student members.

C.6 Young Professionals – Rachel – thru chat: Thanked AGA members who spoke at JAS and AJA. Both JAS and AJA asked to write articles for newsletter and conduct survey to determine best route of handling annual mixer.

C.7 Community Service – Vanessa essay contest judging, still undergoing 50-minute community service event underway. For Red Cross Proclamation: donation of \$5.00 each for 31 CGFM members. Upcoming activity: Food drive: drop box at different agencies and donate to either Catholic Social Services, Guma San Jose or Salvation Army. Plan is to give drop box donation or \$250 (budgeted) Thanks to Taling for Ministry for the Homeless (formerly Kamelen Karidat) adopt a meal serving. Per Rod, slots already taken.

C.8 Budget and Finance- Already discussed under President' report

C.9 Scholarships – Pam: Thanked schools for encouraging students to apply!

C.10 Bylaws- Yuka – no updates at this time.

C.11 Awards – Justin – Drafting Writeup for community service and accountability by Marcy 13 or March 17 for review prior to submission to National.

C.12 Research and Standards- R.J.– no updates at this time. If any questions or standards or matters related to government accounting, contact RJ.

C.13 50th Anniversary: Per Pilar, Vince still working on Who's Who – as part of CGFM month

VII. Adjourn Meeting: Pam moved to adjourn the meeting. Riza second. Meeting was adjourned at 1:10 p.m.