



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, October 12, 2016
Khaohom Thai Restaurant**

Yuka Hechanova, CPA, CIA, CGFM, CGAP, CGMA
President
Clariza Mae Roque
President-Elect
Artemio "Ricky" Hernandez, CGFM, MAcc
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Florengine Dela Cruz
Secretary

Present for the meeting were:

Yuka Hechanova
Frances Danieli
Rodalyn Gerardo

Llewelyn Terlaje
Von Alcoran
Florengine Dela Cruz

Christian Rivera
Ricky Hernandez

1. Meeting called to order at 12:10pm by President Yuka.
2. Approval of Minutes. Tabled.
3. Treasurer's Report. Tabled.
4. President's Report.
 - a. Yuka shared that we had a Guam Professional Development Conference last month and AGA National President Doug Glenn gave a positive feedback about the chapter. During his short stay in Guam, Doug Glenn experienced a small tour by Doris, Rodalyn, and Jojo; and visited the Governor Calvo, Vice-Speaker Cruz, and Senator Rodriguez.
 - b. We made an agreement with AGA National to pay for the 2-night stay of Doug Glenn. The check in the amount of \$532 was mailed to the AGA National.
 - c. October General Membership (GM) meeting will be in Hyatt. The monthly meetings starting November will be in Westin. November GM meeting is on November 16.
5. Committee Reports:
 - a. Program.
 - i. On October GM meeting, we will host a First-time Candidates Forum on October 19. Yuka will also confirm with Vince on the format of the forum. Rodalyn suggested that we should say a disclaimer before starting the forum that as a chapter we are not endorsing any of the candidates.
 - ii. We are hoping to have a guest speaker to talk about retirement. The Christmas Party is on the December GM meeting. JAS can volunteer to facilitate the games. There is a budget in early career for the Christmas Party.
 - b. Education
 - i. Rodalyn discussed that the 2016 Guam Professional Development Conference (GPDC) had more than 130 participants. We will have a lesson-learned meeting on October 17 in Niji at Hyatt to report outcomes, feedback, and financial information. Rodalyn are reconciling with Josie in terms of billings and reimbursements.
 - ii. Some of the CPE certificates are sent out. Most of the participants claim the 25 CPE.
 - c. CGFM
 - i. The budget is received.
 - ii. March is CGFM month. Rodalyn is planning to have a training session or leadership challenge; more information will be discussed on December.
 - iii. Some GPDC participants have expressed interest in becoming a CGFM and taking review part 2 and part 3. Bringing an instructor from AGA may cost about \$20,000.

- iv. During the GPDC, there was a sign up sheet to learn more about becoming a CGFM and at least 15 participants signed up.
- v. GPDC CGFM Study session. Participants are more interested to earn a CGFM certificate.
- d. Membership
 - i. Early bird payment includes free membership. At least 50 non-members have submitted the registration form before or on August 26.
 - ii. Taling asked if there were many early bird participants from CNMI. Taling told Rodalyn to assign those participants to the CNMI chapter.
- e. Early Careers.
 - i. The budget is received.
 - ii. Jojo agreed to speak to JAS members about AGA and CGFM on November 9.
 - iii. Chris will speak to encourage JAS members to become AGA members. Chris asked on how students can become an early career or student member. Yuka and Rodalyn confirmed that students could use the same form to apply.
 - iv. Von mentioned that Vince would speak about the scholarship to the JAS members on October 19 at 3:30pm. Yuka indicated to update Pam since she is the part of the scholarship committee.
 - v. Von suggested to extend the deadline of the Herminia Dierking Scholarship due to the busy schedule of students this October. The deadline is moved to November 30 to give students more time to complete the scholarship application.
 - vi. Chris asked about the selecting speakers from Guam Young Professional or AGA- 40 years or under for the Young Professional forum. Yuka told Chris to form a committee to develop the more ideas for the forum. Yuka indicated that February and April is available for the Young Professional forum. March is the CGFM month, while May is the Past President's Month.
 - vii. Von shared that JAS give out book scholarship to the two most active JAS members every semester. He also suggested that AGA could sponsor the book scholarship every semester.
- f. Accountability
 - i. The AGA Guam Chapter Citizen Centric Report was issued and transmitted to AGA National on September 29.
- g. Community Service
 - i. Past community services were the 5K and the International Coastal Cleanup (ICC).
 - 1. Frances recapped the ICC was successful. AGA Guam Chapter was the site leader for the Adelup. There were about 60 volunteers.
 - ii. We will have the following community services
 - 2. October 20- Bank of Guam "Get Smart about Credit" in Father Duenas High School. Last year, there were about 12 volunteers.
 - 3. November- Soup Kitchen in Dededo
 - 4. December- Bell Ringing in GPO and Micronesia Mall.
 - 5. Depending on solicitation, we will have a raffle on December. The beneficiary of the raffle proceeds will be Sanctuary since we had community services with the children and elderly.
- h. Scholarship
 - i. As discussed earlier in Early Careers, Herminia Dierking Scholarship deadline pwill be on November 30 to give more time to students to apply.
 - ii. Yuka told Von to refer to the scholarship application form for any changes in the requirement. Von will distribute the scholarship application form to the students before the meeting, which allows them to review and ask questions. The application form is available in the AGA website.

- i. Newsletter & Website.
 - i. The website is updated.
 - j. By-Laws.
 - i. The website is updated. Yuka suggested reaching out with the committee chairs to develop SOPs.
6. Other Matters
- a. Yuka was interested to learn how AGA can support or lobby a bill.
 - b. Nominating Committee:
 - i. President-Elect – Clariza Roque
 - ii. Immediate Past President – Ricky Hernandez
 - iii. Immediate Past Treasurer – Josie Villanueva
 - iv. Yuka appointed past presidents Rachel and Jason. Two alternates are Vince Duenas and Jojo Guevara.
 - v. Rodalyn moved to appoint two chapter members- Cora Montellano, Dr. Crisostomo and two alternate-Paz Perez and Bobbie Howard as members of the nominating committee. Ricky seconds. All were in favor. Motion passed.
 - vi. Nominating committees needs to present candidates by December 31. The election will be on February 15. The member can cast a vote from February 15 to April 30.
7. Next Meeting: Wednesday, November 9, Location: Khaohom Thai Restaurant
8. Adjourn Meeting. Rodalyn moved to adjourn the meeting. Llewelyn seconds. All were in favor. Meeting adjourned at 1:11pm.

Minutes prepared by: /s/ Floregine Dela Cruz
AGA – Guam Chapter Secretary