



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, January 13, 2021
12:00 p.m. Zoom Meeting
(subject to corrections)**

Pilar Pangelinan
President
Maripaz N. Perez, CGFM, CGAP, CICA, CIA, CFE
President-Elect
Debbie Ngata,
Immediate Past-President
Fierce Catoc, CPA
Treasurer
Llewelyn Terlaje, CGFM, CGAP, CFE
Treasurer-Elect
Pam Aguigui, CM
Secretary

Present for the zoom meeting were:

Pilar Pangelinan	Maripaz Perez	Fierce Catoc	Rizalito Paglingayen
Pamela Aguigui	Doreen Crisostomo	Clariza Roque	Justin Castro
Debbie Ngata	Llewelyn Terlaje	Margie Francisco	Vanessa Valencia
Lorbea Palaming	Mary Grace Endrosa		

- I. Call Meeting to Order:
Meeting called to order at 12:05 p.m. by President Pilar Pangelinan.
- II. Treasurer’s Report/Budget and Finance Committee Report:
*November FS 2020 prepaid expense shown. December FS 2020 includes plaques recorded as supplies, accrued: \$500.00 Xmas party prizes (gift certificates i.e. Infusion, Macy’s, Home Depot etc.) and re-imburement to Raquel (pending). Motion by Doreen and second by Clariza- November and December 2020 FS approved.
- III. Approval of Minutes: CEC Minutes of November 11 and December 9, 2020 and General Membership Minutes of November 25 and December 23, 2020 approved. Motion by Doreen and second by Paz (subject to corrections).
- IV. President’s Report
 - A. Old Business
 - A.1. ACE items- Provide status on ACE during committee review due end of February. Action item: Pilar to ask Taling who’s monitoring the ACE points?
 - A.2. Audit – Jerico not completed with audit hopefully by end of month.
 - A.3 TCD update – Fierce received forms (pending to be filled out).
 - A.4 Reimbursement- Fierce to reimburse Raquel (pending)
 - A.5 Website (delink)and remove CEC email- see Communication committee report
 - B. New Business:
 - B.1 CEC reviewed required state filings: Pilar: State filing done for 990 and not required to do anything else. CEC has reviewed the state filing and determined that no action is necessary.
 - B.2 Officers Nomination: Pilar to check by-laws for composition of nominating committee for election of officers.

V. Committee Reports

C.1 Program and Accountability: Doreen: Accountability activities have been completed for the program year.

Doreen: Appointed to Professional Ethics Board December 2020 – include in points!

UPCOMING SPEAKERS:

January 2021 E&Y Representative 1 CPE

February 2021 Edmund Brobesong 1 CPE confirmed

March 2021 – CGFM (leaving slot for Paz) hopefully CPEs

April 2021- need available slot for speakers.

C.2 Education: Clariza: still working on platform to use – either zoom or conference IO. Affirming courses, speakers and instructors for GPDC May 24-28, 2021. Bi-weekly meeting to start January 23, 2021 at 2 pm.

C.3 CGFM and Certification – Paz will send out notices for free or upcoming training. Working with Doreen and Education committee for CGFM month (proclamation). Paz will check activities completed for ACE points.

C.4 Communications, Newsletter and Website – Clariza informed AGA Guam not active and de-activated AGA national website. Risk if only using National platform, then potential loss of data and uploads from AGA Guam website- keep local website as backup (historical data available). Clariza currently updates both AGA Guam and AGA National platform and social media. Renewal for agaguam.net due March 2021 and within budget.

Under Communications goals: Already at tier 3. Pilar to check Taling if documentation needed. Clariza, Debbie and Mariela to work on communications strategies completed i.e. press releases or emails for points.

Clariza to include future planned meetings including speakers on website.

Newsletter: Debbie (from Chat): Contact us page (show only email address). Needs information on 50th Anniversary updates, members achievements (certifications received), scholarships, special features B.J. Cruz, Public Auditor, Rickey on his Article etc.

C.5 Membership – JoJo not available. Grace to send reminders for individual membership renewals, email and phone updates and include post in website (Clariza). Filer reminder on Facebook.

Pilar attended leadership webinars focused on membership which recommended email renewal invoices should be issued by January 2021.

C.6 Young Professionals – No representative. Congratulations to the new UOG graduate, Alfredo, (past JAS president) for his contributions and hard work to AGA events like Xmas parties and various social events. Jun Patrick new JAS president – Pilar to email invite to attend meetings.

C.7 Community Service – Margie – Completed all 3 tiers under ACE goals.
1st tier: Hold community service event with concurrence chapter event - \$50.00 donation drive with 50th year anniversary.
2nd tier: Hold standalone service event -Donation to Salvation Army Thanksgiving drive
3rd tier: Support NSFF fundraising – donated to PDT last year.

Starting February to April 2021- members can do any 50-minute community event such as beach cleanup or volunteer at GAIN and turn in events as points. (Part of 50th Anniversary).

Margie to prepare thank you letters to donors for Guma San Jose and AGA scholarships.

Pilar requested Megan from (AGA National) for AGA Facemasks!

C.8 Budget and Finance- see Treasurer's Report

C.9 Scholarships – Lorbea: Application and info sent out December 2020 and posted on JAS Instagram. Deadline for submission due 2/5/21. Clariza to repost in social media.

C.10 Bylaws- Yuka – no updates per Yuka thru (Whatapps)

C.11 Awards – Justin – working on PDT awards (due April 5, 2021), Chapter CGFM, Education, and Community service awards. Last year, won Accountable and Transparency Award – check last year's write up!

C.12 Research and Standards: RJ: No updates for research. 2020 compliance addendum released in December available.

C.13 50th Anniversary: Pilar – Who's Who in Government Accountability-tabled

- VI. Other Matters – Free webinar “Covid 19 Impact on the CFO Jan 14, 2021, Resolve to recruit Campaign, National Leadership Training. Pilar: Types of polling available on IO website i.e. yes or no, multiple choices etc.
- VII. Next meeting:
 - a. CEC meeting: February 10, 2021.
 - b. General Membership Meeting: January 27, 2021
- VIII. Adjourn Meeting: Doreen moved to adjourn the meeting. Riza second. Meeting was adjourned at 12:52 p.m.