



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, February 14, 2018
Mangilao Golf Course**

Clariza Mae Roque, CICA
President
Frances T. Danieli, CGFM
President-Elect
Yuka Hechanova, CPA, CIA, CGFM, CGAP, CGMA
Immediate Past-President
Reginald Diaz
Treasurer
Mary Grace Edrosa
Treasurer Elect
Shannon Bartonico, CFE
Secretary

Present for the meeting were:

Clariza Roque
Yuka Hechanova
Rodalyn Gerardo
Doreen Crisostomo

Debbie Ngata
Shannon Bartonico
Maripaz Perez
Pamela Aguiqui

Mary Grace Edrosa
Frances Danieli
Rachel Field
Jojo Guevara

1. Meeting called to order at 12:10pm by President Clariza.
2. Approval of Minutes. Doreen motioned to approve the November 2017, December 2017, and January 2018 minutes, subject to corrections. Pam seconded the motion. All were in favor. The November 2017, December 2017, and January 2018 minutes were approved.
3. Treasurer's Report.
 - a. Doreen asked whether we were filing the 2017 taxes, as they are due for filing 4 months after the program year has ended. Clariza noted that Grace is currently working/assisting with this. Form 990 is still pending to be filed.
 - b. Grace provided the December 2017 financials; she questioned how to report the petty cash lost during the break-in of her car. Maripaz motioned to approve expensing the loss; Jojo seconded the motion. All were in favor. Motion to expense the stolen petty cash was approved.
 - c. Clariza will also provide a template to Grace for the treasurer's report for her perusal.
 - d. A resolution was passed out regarding the closing of our old BOG checking account and opening of a new one, as treasurer-elect Grace's car had been broken into with our checkbook being stolen. Clariza certified and Shannon attested the resolution.
 - e. Regarding the current Treasurer, Clariza had noted that since Reginald had passed on the treasurer items/duties to Grace, he has not seemed to express interest in continuing the duties/provide any feedback. An email was sent on February 12th regarding his position, however no response from Reginald was provided. Clariza has also attempted to contact Reginald via WhatsApp, but it yet to receive a response. She will contact him again through phone call, but if there is no response, we may need determine the future of the position. As of today, though, he is not a signatory for the new BOG bank account.
4. Committee Reports:
 - a. Program.
 - i. Next month's AGA luncheon will be presented by the Guam Chapter CGFM's as an introduction to CGFM.

- ii. For March 2018, Doreen will be on-island to present the CCRs. She noted that currently her students are working on the non-compliant agencies. DOA/Grace will provide the information for their use.
 - iii. For June 2018, Jeremy Robinson will present on the new uniform guidance. As he will be leaving off-island before June 27th (the scheduled June GM), Shannon will inquire with Hilton whether there is an available space for June 20th.
 - iv. Currently pending speakers for April and May 2018 GM.
 - b. Education
 - i. Rodalyn spoke about the upcoming March 2018 training: EQ Advantage. This half-day training will be held on March 23, 2018 and will be 4 CPEs. Dr. John Rivera will be the speaker.
 - ii. Rodalyn is also formalizing a committee to begin January regarding the upcoming GPDC. The next meeting related to GPDC will be on Wednesday, March 7 at Ture. Currently, the tentative date for the next GPDC is August 29-31; however, no venue is set.
 - c. CGFM
 - i. Jojo is in the process of getting a proclamation and resolution regarding CGFM. Paz is still preparing proclamation; if she has any issues she will contact us.
 - ii. PDT Scholarship is still in process; this will be held July 21-26 in Orlando.
 - d. Young Professionals
 - i. Rachel noted that the mixer will be tentatively held in April/May, and that she is currently working with Jason Katigbak in relation to that. The PDT raffle is currently tabled until the task force meets.
 - e. Community Service
 - i. The next upcoming AGA community service event is the Annual 5k which will be held on June 30, 2018. Frances is currently working on the design for the t-shirt, but we will continue with Hornet this year.
 - f. Newsletter & Website
 - i. The newsletter per Yuka will cover September through November. If there are any pictures, please submit so that they may be added.
 - g. Scholarship
 - i. Pam is looking at other scholarships to compare. Changes to our scholarship will be sent for approval, along with application form. Pam suggested that we remove the mayor's verification/residency. The target for this scholarship distribution is in April.
 - h. Awards
 - i. The Chapter Newsletter Contest and PDT Awards of Distinction submissions are due by March 31, 2018.
 - ii. If there are any suggestions for Volunteer of the Year Award, please send suggestions before the deadline of May 31, 2018.
5. Next Meeting: Wednesday, March 14, 2018. Venue is TBA, but Nit's was suggested.
6. Adjourn Meeting. Clariza moved to adjourn the meeting. All were in favor. Meeting was adjourned at 1:03pm