



**AGA Guam Chapter  
Chapter Executive Committee  
Meeting Minutes  
Wednesday, August 08, 2018  
12:00 p.m.  
Tu're Restaurant**

**Frances Danieli, MBA, CB, CGFM**  
President  
**Debbie Ngata**  
President-Elect  
**Clariza Mae Roque, CICA**  
Immediate Past-President  
**Mary Grace Edrosa, PMBA**  
Treasurer  
**Shannon Bartonico, CFE**  
Treasurer-Elect  
**Justin Castro, CFE**  
Secretary

Present for the meeting were:

Frances Danieli	Michelle Santos	Rachel Cubacub
Clariza Roque	Barbara Molarte	Justin Castro

1. Meeting called to order at 12:14 p.m. by President Frances Danieli.
2. Approval of Minutes – July CEC Meeting Minutes were tabled due to lack of CEC quorum.
3. Treasurer's Report – FY 2017-2018, June 2018, and July 2018 reports were tabled.
4. President's Report.
  - A. Frances handed out an email print out from the National Executive Committee (NEC) and talked about topics that AGA Guam chapter can incorporate into the FY2018-2019 program year.
  - B. Frances mentioned that we should nominate someone who understands the Guam chapter rules and regulations as our National Council Committee (NCC) Board member.
  - C. Frances talked about the new CGFM exam promo and mentioned that Mari Paz knows about the exam promo.
  - D. Frances mentioned that she gave the past and current national presidents gifts from Guam, which consisted of a GVB pin and snacks created on Guam.
  - E. Frances ordered items from the National Office, such as 200 pens, reading materials about the AGA organization and about the CGFM certification, etc. Clariza also mentioned that she has extra AGA reading materials, such as membership forms. Frances mentioned that AGA national invoiced for \$40.00 but, will follow-up with AGA National on the specifics of the invoice. Frances showed us AGA bags from AGA PDT 2018 and wants to ask Louise Burnette where we can get the bags. Frances stated if we cannot acquire the AGA national bags in time for GPDC, we can get free reusable bags and notebooks from UOG CIS.
  - F. Frances asked if we have any ideal venues to host upcoming CEC meetings so she can make reservations.

5. Committee Reports:

A. Program – Frances mentioned that Vince set-up a meeting with the Speaker on August 28 for 8:15 a.m. to meet that National President and wants Debbie to join them. Others interested in attending the meetings are also welcome to join with the National President. Vince is also waiting for the Governor's Office to give him a time for a meeting.

B. Education –

1) Clariza spoke on behalf of Rodalyn and stated that GPDC is the main focus of education and is currently finalizing the course matrix. She also mentioned that she wants to add an informative page on the AGA website about GPDC for anyone seeking more information.

2) Clariza mentioned she is confirming with Rodalyn that the next guest speaker for the August AGA membership meeting will be John Lynskey, the AGA national President. She said she will send out an email about the topic of the meeting and more information about the GPDC, such as who will be teaching the courses and what topics will be covered. Rachel inquired about how many members signed up for early registration and Clariza confirmed about 59 early attendees are registered so far. Rachel had a follow-up question about what is the goal for attendees and Clariza stated about 80 members. Frances inquired about other agency showing interest in attending the training.

3) Clariza stated that volunteers are needed to manage the registration booth during the event and will communicate with UOG JAS and AGA members. She also mentioned that Rodalyn is working on the logistics and that updates will be posted on the website.

C. CGFM – Tabled

D. Membership– Tabled

E. Young Professionals –

1) Rachel stated Jericho is the new UOG JAS President and is the co-chair for the Young Professionals Committee. Rachel mentioned that they are working on revamping the mentorship program. Rachel also mentioned about JAS volunteering for GPDC and wants to communicate with Pilar to also get GCC students to volunteer.

2) Rachel mentioned that the CEC members should have an email vote for the FY2018-2019 program year budget.

3) Frances inquired about the SOP for Young Professionals and Rachel stated that they can revisit the program after GPDC to look at the revenues.

F. Accountability –

1) Barbara stated she needs to request for the final financials. Clariza stated that Doreen Crisostomo generated the current CCR.

2) Clariza inquired if AGA will have the Best CCR contest and Frances stated that the contest will be in December. Clariza mentioned that the rating system can be determined by Barbara.

G. Community Service – Frances stated that Margie sent an email about upcoming community service activities for program year FY2018-2019. The activities are as followed:

- 1) Guam International Costal Clean Up
  - Date: Saturday, 9/15/18
  - Location: TBA
  - POC: Marliyn Guerrero
- 2) Bank of Guam – Get Smart About Credit
  - Date: TBA – October
  - Location: TBA
  - POC: Chelsey Ting
- 3) Food Drive –
  - Date: November/December
  - Location: Guma San Jose/KusinankamalenKaridat
- 4) Salvation Army Bell Ringing –
  - Date: December
  - Location: TBA
- 5) Clothing/ Toy Drive –
  - Date: Spring Cleaning Season
  - Donation to Salvation Army
- 6) Earth Day Clean Up/ Bank of Guam – Financial Presentation to Elementary School
  - Date: April
  - Location: TBA
- 7) AGA Guam Chapter Accountability 5K –
  - Date: Saturday, June 29, 2019
  - Frances stated that Margie will start coordinating the 5k logistics, such as the solicitations, bib sales at Hornet, and volunteer search. Frances mentioned the importance of locking down the date and suggested that AGA or Margie pay for the down payment.

H. Newsletter and Website – Clariza mentioned that the AGA newsletter will be quarterly this program year and is requesting for any AGA –related pictures or articles be emailed to her, so she can include them in the newsletter. She also mentioned that she recently gained access to all AGA’s social media accounts and will be updating them.

- 1) Clariza mentioned that she is transitioning to the new website platform to avoid any additional charges on Ricky’s account.
- 2) Clariza mentioned that AGA should create a photo archive on Flickr to archive past program years.
- 3) Frances mentioned that she will forward a recommendation email from the National Marketing person to Clariza on how to improve the website.

I. Scholarships –Tabled

J. By-laws – Frances mentioned that Yuka is interested in being the next By-laws Director.

- K. Awards – Frances introduced Michelle Santos, the New AGA Awards Director. Michelle stated that she is currently working with Vince on the different award categories.
- 6. Other Matters: Barbara stated her concern about Michelle’s possible membership application error during the renewal process. Clariza stated that they should contact Cherry Ung from AGA National to resolve any issues with membership.
- 7. Next Meeting: Wednesday, September 12, 2018 at 12:00p.m.  
Location: Mangilao Golf Resort
- 8. Adjourn Meeting: Clariza moved to adjourn the meeting. Barbara seconds. All were in favor. Meeting was adjourned at 12:46 p.m.