



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes**
Wednesday, February 12, 2020
at 12:00p.m.
Crust Pizzeria Napoletana,
Hagatna

Debbie Ngata
President
Pilar Pangelinan
President- Elect
Frances Danieli, MBA, CB, CGFM
Immediate Past President
Shannon Bartonico, CFE
Treasurer
Fierce Catoc, CPA
Treasurer-Elect
Llewelyn Terlaje, CGFM, CGAP, CFE
Secretary

Present at the Meeting were:

- | | | |
|--------------------|--------------------|---------------------|
| - Debbie Ngata | - Vanessa Valencia | - Pilar Pangelinan |
| - Llewelyn Terlaje | - Fierce Catoc | - Doreen Crisostomo |
| - Justin Castro | - Ricky Hernandez | - Rachel Cubacub |
| - Margie Francisco | - Maripaz Perez | - Shannon Bartonico |
| - Jojo Guevara | - Pamela Aguigui | - Yuka Hechanova |

- I. Meeting called to order at 12:09 PM by President Debbie Ngata.
- II. Approval of Minutes: December minutes- Shannon motioned to approve the minutes subject to corrections. Ricky seconded the motion. All were in favor and the December minutes were approved.
- III. Treasurer's Report:
 - a. Debbie suggested fully depreciating fixed assets.
 - b. Receivables need to be confirmed with Rodalyn as it is related to the GPDC.
 - c. September through December reports – Maripaz motioned to approve the September through December reports pending the reconciliation of the accounts receivable. Yuka seconded the motion. All were in favor and the September through December reports were approved.
- IV. President's Report
 - a. Old Business:
 - i. CEC appointed NCC Representative – Debbie reported that Yuka accepted the nomination as NCC Representative.
 - ii. Nominations for officers and election procedures:
 - i. The nominating committee will consist of Ricky, Yuka, and Jojo as the three past presidents.
 - ii. Nominations – One nomination was received for Treasurer-elect for Llewelyn and she accepted. Debbie made a flyer for nominations and Vanessa will send it out to the membership by February 15.
 - iii. Bylaws/SOPs:
 - Debbie is asking feedback by Wednesday then the CEC will vote so she can send the Bylaws out for approval by the General Membership in March.
 - The SOPs will follow at a later time as the committee is still working on updating it. SOPs are approved by the CEC and not the General Membership.
 - b. New Business:
 - AGA files on Google Drive – the CEC should have access to the Google Drive Taling created. The CEC was reminded to place all files on the Drive as there are points we can receive.
- V. Committee Reports:
 - a. Program:
 - For February, Edmund Brobesong from Ernst & Young will present on Tax Updates.



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- Doreen is still seeking clarification on whether CPE's can be issued for less than 50 minutes. So depending on the agenda, she can ask the speaker to present for 25 minutes for at least ½ a CPE.
- For March, CGFM month, Doreen is working with Paz to have Tyrone Taitano from BSP. Paz will have a short presentation on the CGFM.
- b. Education – Debbie reported on behalf of Rodalyn that the Ethics training will be held on February 27th at UOG, Room 131. There are currently 50 registrants. There is also a full day training on GASB updates that will be held at the Sheraton. Doreen suggested that we should not charge the non-members/government employees category as the visiting Professor is sponsored and his fee is being paid. Only an administrative fee should be charged if they would like CPEs. For GPDC, the tentative dates are July 29 through the 31st and the venue committee is working on getting proposals.
- c. CGFM – Paz reported that the Legislative Resolution and the Governor's proclamation is being worked on and hoping the presentation could be done by the end of February or early March so we can have more time to celebrate CGFM Month. There will be a free training and a free lunch for CGFMs. Also, a letter will be sent out to different agencies asking them to recognize their CGFMs. The committee will hold a canned food drive as part of community service. Paz is also trying to get shirts, but she is not sure if it will come in by March, but she also wants to have "Future CGFM" shirts. Presentations are also ongoing, and the committee just presented on "Financial Statement Analysis" yesterday. Doreen mentioned that the CPA exam is planning to drop the Government Accounting part, so it is an opportunity to promote the CGFM for those wanting a career in government.
- d. Membership – There have been new members that have signed up – two from GPA and two from PAG. There are outreach initiatives planned for GEDA, GHURA, OAG, GSWA, and GMHA, which the committee is also coordinating with the CGFM committee for presentations to potential members. Pam was recognized for signing up three new members to date.
- e. Young professionals – Rachel reported that the committee is planning for the Annual Mixer. Once a date is set, she encourages that members attend and talk to the students. A potential venue will be the Guam Museum. This event is typically co-sponsored by GSCPA. Debbie reported that she will contact Jason to discuss the planning of the mentorship initiative.
- f. Accountability – Tabled.
- g. Community Service -The committee has started planning for the 5K, which is tentatively scheduled for June 27th. This will be the 15th Anniversary of the 5K. The committee is looking to have gold dri-fit shirts. The Bank of Guam 5K run is also coming up, but the committee will follow-up if they will need volunteers.
- h. Newsletter & Website – The newsletter is pending the President's message.
- i. Scholarship – One scholarship applicant was received from GCC and UOG's deadline was extended for two more weeks. There are 10 applicants for UOG. Ricky and Justin were asked to be part of the review panel. Pam aims to award the scholarships in February because the agenda for the March General Membership meeting is full.
- j. Bylaws – See discussions above under Old Business.
- k. Awards –Debbie will ask Frances for the templates for the national award submission.
- l. Chapter Recognition Program – Debbie will work with Taling to update the report. Doreen mentioned that points can be earned for recognition of CEC members.



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- VI. Other Matters:
- a. Purchase of projector and clicker – Debbie will work with Rodalyn to procure these items for the GPDC.
 - b. Debbie is still in the process of putting together the Chapter Survey.
 - c. Llewelyn suggested that next year will be our 50th year, we should already start a planning committee. She suggested we should have a big celebration, maybe a Gala. Pilar mentioned that Vince contacted her for some ideas. A suggestion was made for Pilar to send out a survey to the members of what kind of activities we should have to celebrate our 50th year.
 - d. Pilar shared that the GCC Accounting Conference will be at GCC instead of a hotel. She is asking for some speakers perhaps Jojo, Paz, and Pam. The theme is “Leap into Accounting” due to the leap year. It will be on a Saturday. Debbie will ask Lorbea if she is willing to speak.
- VII. Next Meeting – March 11, 2020, 12:00 PM. Location TBD.
- VIII. Adjourn Meeting – Debbie adjourned the meeting at 1:04 PM.

Official Minutes prepared by: Llewelyn Terlaje
AGA – Guam Chapter Secretary