



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, July 11, 2018
Tu're Restaurant**

Frances Danieli, CGFM
President
Debbie Ngata
President-Elect
Clariza Mae Roque
Immediate Past-President
Mary Grace Edrosa
Treasurer
Shannon Bartonico, CFE
Treasurer-Elect
Justin Castro, CFE
Secretary

Present for the meeting were:

Frances Danieli
Clariza Roque
Shannon Bartonico
Mary Grace Edrosa
Jojo Guevara
Margie Francisco
Justin Castro

1. Meeting called to order at 06:12pm by President Frances Danieli.
2. Approval of Minutes – June CSC Meeting Minutes were tabled.
3. Treasurer's Report – Mary Grace asked the incoming officers for a photo ID to update the AGA Coast360 signature card. In addition, Mary Grace reminded us that the QuickBooks Online account is still active and being charged to Josie. The group discussed switching to QuickBooks Desktop edition.

The group discussed that the FY17-18 and FY18-19 financials still have to be audited. EY prepared the audits in prior years. We will inquire with Debbie if EY can prepare the audit.

4. President's Report.
 - a. General meetings for July 2018 – December 2018 were discussed.
 - i. July General Membership (GM) meeting will be held at Hilton to show appreciation to the AGA 5k sponsors.
 - ii. August General Membership (GM) meeting will be held at Westin during the Guam PDT.
 - iii. Gubernatorial and Senatorial candidates will be invited to speak at the September and October General Membership (GM) Meetings.
 - iv. The new Public Auditor will be invited to speak at the November General Membership (GM) Meeting.
 - v. December General Membership (GM) Meeting will include the annual AGA Christmas Party. As prior years, UOG JAS members will assist with games.
5. Committee Reports:
 - a. Program - Tabled
 - b. Education - Tabled
 - c. CGFM – Paz submitted the budget.
 - d. Membership –

- i. Debbie inquired about having access to the AGA email. She wants to send reminders regarding membership renewals, welcome emails to new members, and birthday and anniversary greetings.
 - ii. Per Debbie, Taling suggested sending surveys to members regarding general meeting food and venue.
 - e. Scholarship – Tabled
 - f. Young Professionals – Tabled
 - g. Accountability – Bobby is the New Director for Accountability
 - h. Awards – Frances stated that Michelle is interested in being the new Awards Director.
 - i. Bylaws- We are still seeking a By-laws director for FY18-19.
 - j. Community Service – Margie stated that OPA volunteers did not pick up 5k t-shirts and inquired if they can still get one. Frances said they can get shirts if they provide their sizes.
6. Other Matters: None
7. Next Meeting: Wednesday, August 08, 2018 at 12:00pm
Location: Tu're Restaurant
8. Adjourn Meeting. Jojo moved to adjourn the meeting. Shannon seconds. All were in favor.
Meeting was adjourned at 7:01pm

Official Minutes prepared by: Justin B. Castro
AGA – Guam Chapter Secretary