



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, November 9, 2016
Khaohom Thai Restaurant**

Yuka Hechanova, CPA, CIA, CGFM, CGAP, CGMA
President
Clariza Mae Roque
President-Elect
Artemio "Ricky" Hernandez, CGFM, MAcc
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Florephine Dela Cruz
Secretary

Present for the meeting were:

Yuka Hechanova
Jojo Guevara
Von Alcoran

Clariza Roque
Frances Danieli
Maripaz Perez

Pamela Aguigui
Rodalyn Gerardo
Florephine Dela Cruz

1. Meeting called to order at 12:20pm by President Yuka.
2. Approval of Minutes. Tabled.
3. Treasurer's Report. Tabled.
4. President's Report. Refer to Committee Reports.
5. Committee Reports:
 - a. Program
 - i. November General Meeting will be on November 16, 2016 at Westin. We are considering Patrick Candoleta to discuss the Final Overtime Rule Update that is effective on December 2016, or Paula Blas or Gerry Cruz to discuss key changes of the hybrid retirement plan or.
 - ii. The Christmas Party will be on December 21, 2016 General Meeting. Clariza moved to approve the \$500 for the Christmas Party Budget that will be coordinated by UOG JAS. Jojo seconds. All were in favor. Motion passed. Yuka advised Von to keep receipts and prepare financial reports to be submitted to AGA.
 - iii. The Nominating Committee needs to have a list of candidates by December 31.
 - iv. The budget will be sent out next meeting.
 - b. Education
 - i. Rodalyn discussed the draft SOP for Education Fee Waivers, which is to authorize the fee waiver for the Education Director or his/her designee *and* one Education Committee member (selected by the Education Director or his/her designee) to attend each AGA Guam Chapter-hosted education event during the program year. She will send an email to the entire CEC members for additional feedback and will present it to December CEC meeting for approval.
 - ii. Yuka mentioned that Llewelyn plans on to make an SOP for each committee and create an SOP booklet. Pam also mentioned creating a draft SOP for the scholarship timeline and forms.
 - c. CGFM
 - i. Jojo expressed a concern regarding the CGFM Scholarship. The committee suggested to revisit the start date and conditions of the CGFM Scholarship, whether the member receives the scholarship when passing the exam or receiving the certification, and the 2009-2010 minutes.
 - ii. Jojo and Christian will present to JAS members today at 3:30pm.

- d. Membership
 - i. AGA Guam Chapter will have 45 new members and AGA CNMI Chapter will have 5 new members.
 - e. Early Careers.
 - i. Von followed up the check of JAS for helping on GPDC.
 - f. Accountability.
 - i. The AGA Guam Chapter Citizen Centric Report (CCR) will be printed and distributed to the members on the next CEC meeting. The FY2015 CCR contest will be moved to February 2017. Paz and Pam presented at GCC and UOG about the scholarship, and the CCR initiative and project. Pilar Pangelinan and Dr. Doreen Crisostomo are coordinating with AGA for the CCR project.
 - g. Community Service.
 - i. Frances discussed the following community services
 - 1. Salvation Army's Bell Ringing:
 - a. December 10, 2016, Saturday, 10:30am – 12:30pm GPO Food Court
 - b. December 17, 2016, Saturday, 10:45am - 12:45pm Micronesian Mall Women's Macy
 - 2. Guma San Jose is a Catholic Social Service program that serves the needs of Guam's elderly, abused, homeless, and persons with disabilities.
 - a. Date: November 19- Lunch at 11:30am Setup, 12:00
 - b. Location: Guma San Jose in Dededo (Green Building, across Maria Ulloa Elementary School)
 - c. Bring any food for 81 people
 - ii. Rodalyn shared her experience in conducting the Sugar Plum Tree with Bobbie Howard in prior years.
 - iii. Frances is still looking for donations and grand prize for the Christmas Raffle.
 - iv. Frances will pay the Chamorro Village fee for the 5K run and will be reimbursed.
 - h. Community Service.
 - i. Pam, Paz, and Jojo presented at GCC and UOG about the scholarship, and the CCR initiative and project, and CGFM, respectively.
 - ii. We received four applicants from UOG.
 - iii. Scholarship application changes include the following:
 - 1. At least 2 years of residency
 - 2. Unofficial transcript that is subject to verification.
 - i. By-Laws. The committee wants to have SOPs for each of the committee.
 - j. Newsletter & Website. No update.
 - k. Awards. No update.
6. Next Meeting: Wednesday, December 14, Location: Khaohom Thai Restaurant.
7. Adjourn Meeting. Rodalyn moved to adjourn the meeting. Jojo seconds. All were in favor. Meeting was adjourned at 1:20pm.

Minutes prepared by: /s/ Floregine Dela Cruz
AGA – Guam Chapter Secretary