



**AGA Guam Chapter
Chapter Executive Committee
Meeting Minutes
Wednesday, April 12, 2017
Khaohom Thai Restaurant**

Yuka Hechanova, CPA, CIA, CGFM, CGAP, CGMA
President
Clariza Mae Roque
President-Elect
Artemio "Ricky" Hernandez, CGFM, MAcc
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Florengine Dela Cruz
Secretary

Present for the meeting were:

Yuka Hechanova
Florengine Dela Cruz
Llwelyn Terlaje

Jojo Guevara
Clariza Roque
Frances Danieli

Ricky Hernandez
Clayton Okada
Pam Aguigui

1. Meeting called to order at 12:15pm by President Yuka.
2. Approval of Minutes. Tabled.
3. Treasurer's Report. Tabled.
4. President's Report.
 - a. Yuka stated that four nominations for the awards (CGFM, Community Service, Education, Accountability) were submitted.
 - b. Yuka mentioned that the raffle for the PDT is during the next general membership meeting. Ricky reminded us that the requirement is to attend 7 GM meetings. Debbie will work with Josie to identify the eligible members for the raffle.
 - c. Yuka shared that she, Jason, and Josie presented on the GCC's Accounting for the Future Conference. They spoke about accounting profession, AGA, scholarship, and CGFM certification.
 - d. Yuka mentioned that Clariza and Grace would present the chapter in the SLM in Kansas City, Missouri in May.
 - e. Officer Election
 - i. Yuka announced that election result was sent through email. Clariza expressed a concern that one nominee was not aware that she was nominated for a position. Yuka suggested that we should get the acceptance of the nomination from the nominee.
 - ii. Clariza will contact the elected secretary on the position to confirm the acceptance of the position. If she would not accept the position, the nominating committee can make recommendation and appoint a secretary.
5. Committee Reports:
 - a. Education
 - i. Rod received the attendance of March GM meeting. Rod will prepare the CPE certificate for the March meeting.
 - ii. The presentation of the retirement fund can be a possible CPE event.
 - b. CGFM
 - i. Jojo shared the CGFM events last month such as the CGFM proclamation, legislature resolution. The March meeting was free for CGFMs. Jojo discussed that some agencies and members are interested to participate in a CGFM review course.
 - c. Early Careers
 - i. The Mixer will be in UOG SBPA Room 129 on April 21 Mixer from 6pm – 8 pm.
 - d. Community Service

- i. Frances received a quote for the shirt. Clariza suggested maroon (similar to the CGFM color) as the color of the shirt and cotton fabric for the shirt.
 - ii. Clariza mentioned that Nissan confirmed their sponsorship for the 5K. Nissan might provide the check next month. Clariza discussed the possible designs of the shirt such as the Chamorro village and huts.
 - iii. Frances stated that the 5K planning meeting is on April 28 at Figaro at 5:30pm.
 - iv. Frances shared that she also presented to GCC students about AGA, CGFM, and 5K.
 - e. Scholarship
 - i. Yuka, Clariza, and Pam will present at the JAS meeting to promote the scholarship to students at UOG SBPA at 3:30pm. They will also announced to the students the opportunity to volunteer on the 5K, since 5K is the main source of funding of the scholarship.
 - ii. Jojo and Ricky will also speak about AGA and CGFM on the JAS meeting.
 - iii. Pam also requested to upload the scholarship application on the website. Pam mentioned that she would schedule a meeting to speak to GCC students about the scholarships too.
 - iv. The deadline on the scholarship is on May 31, 2017. Pam expressed a concern that since the scholarship requires unofficial transcript, the committee will need the registrars to validate the information. Clayton shared that the registrars are busy during the graduation season. Since the committee might receive the verification on June, they will review the scholarship on July. Hence, Pam suggested awarding the scholarship around August or September 2017.
 - f. By-Laws
 - i. Llewelyn has not received new SOPs from the committee.
 - g. Newsletter/Website
 - i. We discussed to schedule the webinar on May 17, 2017 Wednesday at 5am.
- 6. Next Meeting: Wednesday, May 10, Location: Khao Hom Thai
- 7. Meeting was adjourned at 12:51pm.

Official Minutes prepared by: Floregine Dela Cruz
AGA – Guam Chapter Secretary